



**CANADIAN COLLEGE OF NATUROPATHIC MEDICINE
ROBERT SCHAD NATUROPATHIC CLINIC**

No-Show and Reminder Call Policy

When you book your appointment, it is reserved for you at your request. In order to best accommodate the needs of patient's varying schedules it is essential to maintain a policy that reduces no-shows as much as possible. As such a 24-hour notice is required for cancellation or this will be counted as a "no show".

If you miss a scheduled appointment 2 times without providing 24-hour notice, we reserve the right to take away your privilege to pre-schedule an appointment. You will be able to call the Naturopathic Clinic the same day to see if there are any available spaces. Emergencies are exempt from this policy.

To cancel an appointment, you can either speak to the Clinic Reception or leave a message on the RSNC voicemail at (416) 498-9763.

In an attempt to better accommodate patients, you may receive a reminder call that will be placed approximately 48-hours prior to your appointment to the number you provide.

Yes, I would appreciate a reminder call 48-hours prior to my appointment at #_____. I understand that if others have access to this number confidentiality cannot be ensured.

No, I would not like a reminder call and will keep track of my appointments by my own means.

Thank you for your assistance in this matter.

I understand that I notify the RSNC at least 24 hours prior to my appointment in order to avoid being charged \$25.

Patient Signature

Date